

Email on Dress Code

Adult
Business/Professional
Focus Traits:
Organization, Voice,
Conventions

To All employees;

it has come to the attention of corporate Supervisors that some of our employees are not paying sufficient attention to the company's dress codes ☹ & as a reminder, employees are asked to please

- Wear shoes at all Times (!)
- Wear shirts with collars (for men)
- wear ties (for men)
- wear ties (for men)
- Wear stockings
- Have hair that is well groomed
- Wear Khakis OR slacks other than Jeans

thank you for your attention to these problems and concerns. Remember that how your dress reflects on our company's corporate image-- thank you, everyone :)